

Summer Job Guide

TE-palvelut | tjänster
services

te-palvelut.fi

How to get a job in Finland?

Here are five steps with tips on how to make your search for a summer job as efficient and smooth as possible.

1. **Start your search now.** Most companies in Finland have their summer job positions open in January and February only, so this is the perfect moment to look at their website, meet them in career fairs, and send your application.
2. **Optimize your search.** Carry your job search online and offline. Use all tools available, in the most efficient way. Meet the companies, apply through their websites, get in contact with people, work on your LinkedIn profile
3. **Refine your CV.** Quality is better than quantity. When you have found the positions and companies you want to apply to, refine your CV and cover letter to make it tailored to the position/company. No reason to send the same CV and cover letter a hundred times.
4. **Practice your interview skills.** Practice makes perfect. Ask your friends, family, classmates and career advisors to help you practice your interview skills. Every day it will get easier, and you will be giving your best in the real interview.
5. **Invest your time in the application process.** These tips seem to take plenty of time and effort, but it is an investment: you can only succeed in your job search if you invest the right amount of time at the beginning, by making efficient choices.

Where to search for jobs?

First of all, be active and persistent in your job search, as well as creative when needed. It is good to use all channels available to find a summer job. You could contact employers directly, meet them at recruitment fairs and search online. Make use of LinkedIn to reach even more companies.

Here are some useful links where you can get your search started:

<http://www.te-palvelut.fi/te/en/index.html>

To find jobs in English: Vacancies (in Finnish)>Enemmän hakuehtoja>Ilmoituksen kieli>Vain englanninkieliset ilmoitukset
To find summer jobs only: Vacancies (in Finnish)>Enemmän hakuehtoja>Työn kesto>Kesätyö

<https://kokeile.tyomarkkinatori.fi/en/Etusivu> Job Market Finland's system recommends suitable jobs based on your knowledge and skills.

<https://jobs.workinfinland.fi/> Platform coordinated by Business Finland, with jobs all over Finland, divided by region or by category, with jobs in English which do not require Finnish or Swedish language skills,

www.kesaduuni.org/ Kesäduuni offers summer jobs and tips on how to apply for a summer job.

www.nordjobb.org Nordjobb provides summer jobs, housing, and a cultural and leisure program for young people aged 18-30.

ec.europa.eu/eures/ EURES, coordinated by the EU Commission, is a great tool to find jobs all over Europe.

www.maailmalle.net National Board of Education website for comprehensive information on studying, internships, volunteering and youth exchange abroad. This website is in Finnish and Swedish.

Other websites where it is possible to find summer jobs in Finland:

https://www.aarresaari.net/index.php?id=1&lang_id=1 Career Services Network of Finnish Universities

<https://duunitori.fi/>

<https://www.monster.fi/>

<https://www.oikotie.fi/>

<https://www.careerjet.fi/>

How do I apply?

When you find a position that catches your interest, act right away. Apply for the vacancy as instructed. The application must be made with care, make sure there are no mistakes, such as spelling and grammar. A good application is short and clear, and it must show why you are the right candidate. Carefully read what your employer wants. By demonstrating familiarity with the company, you gain an advantage. When applying for summer jobs online, it is good to note that pre-selection is based on electronic forms.

You should also include a curriculum vitae (CV) in your application, that is, a list of your studies, work experience, skills and special skills. The information is listed in chronological order from the most recent to the oldest. It makes it easier for the reader who wants to find the latest information quickly. Various CV templates can be found online, these can make your CV look more interesting with little effort.

Be careful when preparing for a potential job interview as this is often the decisive step in your job search situation. You can, for example, prepare by searching the most common job interview questions and practicing your answers. It is important to be on time at the interview site and to present yourself with a good and firm handshake, and the right eye contact. Also, think about a couple of questions regarding the job you are looking for, and your interest will be better reflected in the interview.

When you go to the summer job, make sure the following is in order:

- Employment contract
- Tax card
- Salary certificate
- Proof of employment
- Holiday compensation

TE-services are also on social media, you can follow us to stay updated:

www.facebook.com/pohjanmaantepalvelut/

www.instagram.com/tepalvelutpoh/

twitter.com/TEpalvelutPOH